



DEPARTMENT OF
ENVIRONMENTAL SAFETY,
SUSTAINABILITY & RISK

Daily Risk Assessment for Field Research During Severe Research Restrictions

Principal Investigator: _____ Date: _____

- All affected employees must have the following prior to field research activities:
 - Signed Memorandum authorizing activity, signed by Chair, Center Director, or Other Official authorized by the University of Maryland, on UMD Letterhead, in hard copy and digital
 - A completed copy of the [Field Hazard Assessment Tool](#)
 - A completed copy of the [Emergency Response Plan](#)
 - Record of completion of [Research-Specific Training for Field Work](#)
- The person who has authorized this activity and signed the authorization memorandum, has been provided an
 - Itinerary for today, including route, time of departure, time at field site, and estimated return
 - Preferred check-in method (text, email, phone call, etc.) and check-in schedule that includes at minimum initial departure, arrival on site, periodic check-ins, departure from site, and arrival back
 - Response procedures if a scheduled check-in is missed or if a distress call is received
- The authorized person monitoring the research activities must follow local and state news for the area of the field project during the day in case new restrictions occur that could impact the field crew.
- All normal activities related to safety in the field have been adhered to and are understood by all involved.
 - See [ESSR's Field Research Safety website](#) for more information.
- Training documentation has been filed with the Health and Safety Officer for the Unit.
- Proper social distancing and other preventative measures have been employed including by not limited to:
 - Maintenance of six-foot distance between others
 - Use of separate vehicles for field team members
 - Encouraged use of personal vehicles
 - Surface disinfection is required after using shared vehicle. A waiting period of at least three days between users of pooled vehicles is highly recommended.
- If using a pooled vehicle, you have authorization to use it and access to the vehicle and keys. No sharing of vehicles among PIs during this time period.
- All boating activities must have completed Float Plans
 - See [ESSR's Boating Safety webpage](#) for more information
- All government jurisdictions along the entire proposed route are open to transportation and no civil disorders are anticipated along the route or at the field sites.
- Gasoline stations are open along this route and each day, gas tanks will be filled daily.
- Individuals shall bring food and drinks to ensure adequate supplies are on hand, should they encounter closed business in the area traveled.
- No one going today is ill or has been directly exposed to someone tested for COVID-19 or has shown any symptoms.
- Individuals who begin to feel unwell will notify the Health and Safety Officer for the Unit and leave the site immediately.
- Have hand sanitizer with at least 70% alcohol, disinfecting wipes, and disposable gloves in vehicle for use when touching surfaces that may have been touched by others. Use a sealable plastic bag to dispose of used PPE.
- Access to laboratories on campus will be only for preparation for field work and preservation of samples, not for analytical work.
- Laboratories shall have adequate supplies of soap and paper towels for handwashing.
- Disinfection must be performed on any surfaces touched during lab occupation.
 - For guidance on disinfection information on [CDC website](#)